

**SEEPZ SPECIAL ECONOMIC ZONE
ANDHERI (EAST), MUMBAI.**

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AGENDA FOR

**MEETING OF THE APPROVAL COMMITTEE FOR
SECTOR SPECIFIC SPECIAL ECONOMIC ZONE FOR
IT/ITES AT PUNE OF M/S. QUADRON BUSINESS PARK
PVT. LTD.-SEZ**

Via Video Conferencing

DATE : 30.05.2023

TIME : 04.00 P.M.

**MEETING OF THE APPROVAL COMMITTEE FOR SECTOR
SPECIFIC SPECIAL ECONOMIC ZONE FOR IT/ITES AT PUNE,
UNDER THE CHAIRMANSHIP OF DEVELOPMENT
COMMISSIONER, SEEPZ-SEZ ON 30.05.2023**

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Agenda Item No.	Subject
Agenda Item No. 01 :-	Confirmation of the Minutes of the meeting held on 23.12.2022
Agenda Item No. 02 :-	Monitoring of Performance of M/s. eClerx Services Ltd.

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Minutes of the 84 th Meeting of the Approval Committee held under the Chairmanship of Development Commissioner SEEPZ-SEZ for Sector Specific Special Economic Zone for IT-ITES of M/s. Quadron Business Park Pvt. Ltd.-SEZ, Hinjewadi Phase-II, Pune, held on 23.12.2022 via video conference.		
1	Name of the SEZ	M/s. Quadron Business Park Pvt. Ltd.-SEZ, Pune
2	Sector	IT-ITES
3	Meeting No.	84 th
4	Date	23.12.2022

Members present

Sr	Name and Designation (S/Shri.)	Department
1	Smt. Mital Hiremath Joint Development Commissioner	Pune Cluster SEZ, Pune
2	Smt. Pradnya R. Gholap, DCIT (TDS) Pune	Nominee of Income Tax, Pune
3	Dr. Dileeraj Dabhole Dy. DGFT	Nominee of DGFT, Pune
4	Smt. Sunita Jagtap, Superintendent	Nominee of Customs, Pune

Special Invitee

Sr	Name and Designation	Department
1	Shri B. Ajay Kumar Specified Officer	M/s. Quadron Business Park Pvt. Ltd.-SEZ

Agenda Item No.01: Confirmation of Minutes of the 83rd meeting held on 28.11.2022

The Committee, after deliberation confirmed the minutes of the 83rd meeting of the Approval Committee meeting held on 28.11.2022.

Agenda Item No.02: Application for leasing out built up space to Canteen Vendor submitted by M/s. Quadron Business Park Pvt. Ltd. (Developer)

After deliberation, the committee in principal approved the proposal of the Developer for leasing out built up space to the vendor for setting up of cafeteria under Rule 11(5) of SEZ Rules, 2006 subject to the submission of Fire NOC from Fire Department for the specific area as detailed below :

Sr. No.	Area to be leased	Location	Purpose of use	Name of the Entity/Operator under Brand Name.	Phase
1.	1553 Sq. Ft.	Block No. 4, First Floor, Plot No. 28, Rajiv	Food & Beverages	M/s South Parks Cafe	Phase - II

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		Gandhi Infotech Park, Phase II, Hinjewadi, Pune 411 057.			
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Further, the approval is subject to the following terms and conditions:

1. The Service Provider will not be eligible for any exemptions, drawback, concessions or any other benefit available under Section 7 or Section 26 of the SEZ Act for creating or operating such facilities.
2. The Developer/ Service provider shall adhere all the necessary approvals / NOCs/ Clearance from the Fire Dept., FASSAI and other statutory authorities, as required for setting up / running of such facility.
3. The facilities will only be utilized for exclusive use of the employees of the units.

Further, the Committee has directed to put up Fire NOC from Fire Department for specific area where developer wants to set up / run canteen / cafeteria in the UAC for record purpose.

Meeting ended with a vote of thanks to the Chair.

Signed by Shri. Shyam
(Shyam Jagannathan, IAS)
Jagannathan
Chairman-cum- Development
Date: 04-01-2023 09:33:59
Commissioner
Reason: Approved

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GOVT. OF INDIA,
OFFICE OF THE ZONAL DEVELOPMENT COMMISSIONER,
SEEPZ – SEZ (PUNE CLUSTER)

AGENDA NOTE FOR CONSIDERATION OF THE UNIT APPROVAL
COMMITTEE

a) Proposal:

Monitoring of the performance of M/s. eClerx Services Ltd. an IT/ITES unit located in Quadron Business Park Pvt. Ltd-SEZ, Pune, for last year i.e., 2017-18 of 2nd block period and 4 years i.e, 2018-19 to 2021-22 of 3rd block period.

b) Specific Issue on which decision of UAC is required:

Monitoring of the performance of the unit for

- (i) for last year i.e., 2017-18 of 2nd block period and
- (ii) for 4 years i.e, 2018-19 to 2021-22 of 3rd block period

in terms of Rule 54 or SEZ Rules 2006.

c) Relevant provisions: -

As per Rule 54 of SEZ Rules, 2006

“Performance of the Unit shall be monitored by the Approval Committee as per the guidelines given in Annexure appended to these rules”.

I. Approved export Projections for 2nd Block Period: (Rs. in Lacs)

	2013-14	2014-15	2015-16	2016-17	2017-18	Total
FOB Export	25098	26353	27671	29054	30507	138683
FE Outgo	4870	4704	4815	4818	4982	24189
NFE	20228	21649	22856	24236	25525	114494

(A) For 2nd Block Period i.e. 2017-18

Performance as compared to projections:

(Rs. In Lacs)

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Year	Export		F.E. OUTGO				
	Projected	Actual	Raw Material (Goods/Services)		C.G. import		Other outflow
			Project ed	Actual	Project ed	Actual	Actual
2017-18	30507.00	31561.25	0.00	0.00	1835	102.22	6033.69
Total	30507.00	31561.25	0.00	0.00	1835	102.22	6033.69

(B) Cumulative NFE Achieved

(Rs. In Lakhs)

Year	Cumulative NFE Achieved	Cumulative % NFE Achieved
2017-18	128524.36	81.85%

II. Approved export Projections for 3rd Block Period: (Rs. in Lakhs)

	2018-19	2019-20	2020-21	2021-22	2022-23	Total
FOB Export	33929.00	41295.00	51072.00	54939.00	61916	243151
FE Outgo	8715	7003	7117	7279	8037	38151
NFE	25214	34292	43955	47660	53879	205000

(C) For 3rd Block Period i.e. from 2018-19 to 2021-22

Performance as compared to projections:

(Rs. In Lakhs)

Year	Export		F.E. OUTGO				
	Projected	Actual	Raw Material (Goods/Services)		C.G. import		Other outflow
			Project ed	Actual	Projected	Actual	Actual
2018-19	33929	33,821.65	0.00	0.00	5882.50	544.35	7814.43
2019-20	41295	28,535.66				106.9	7815.99
2020-21	51072	37,457.95				136.10	7557.9
2021-22	54939	42,745.35				316.30	8417.28
Total	181235	142560.61	0.00	0.00	5882.50	1103.65	31605.60

(D) Cumulative NFE Achieved

(Rs. In Lakhs)

Year	Cumulative NFE Achieved	Cumulative % NFE Achieved
2018-19	25689.42	75.96%
2019-20	46102.07	73.93%
2020-21	75694.21	75.83%
2021-22	109702.78	76.95%

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(E) Other Information:

LOA No. & Date	LOA No. SEEPZ/NEWSEZ/DLF-PUNE/01/LOA-01/2007-08/144 dated 04.01.2008
Location of Unit	5 th Floor Block No1, Phase-1-2, Block No.4, LG F&3 rd Floor of Block 1A, 4 th Floor, of Block 1A&B, Quadron Business Park Pvt Ltd-SEZ, Hinjewadi, Phase-II, Pune-411-57
Validity of LOA	31.03.2028
Item(s) of manufacture/ Services	IT/ITES
Date of commencement of production	01.04.2008
Execution of BLUT	
Outstanding Rent dues	NA
Labour Dues	NA
Validity of Lease Agreement	-
Pending CRA Objection, if any	NA
Pending Show Cause Notice/ Eviction Order/Recovery Notice/ Recovery Order issued, if any	NA
a) No. of employees as on 31.03.2022	3706(Male:2281, Female:1425)
Area allotted (in sq.ft.)	203930 Sq.ft.
Area available for each employee per sq.ft. basis (area / no. of employees)	55 Sq.ft per employee
Investment till date	Building NA
	Plant & Machinery NA
Quantity and value of goods exported under Rule 34 (unutilized goods)	NA
Value Addition during the monitoring period	NA
Whether all the APRs being considered now has been filed well within the time limit, or otherwise. If no, details of the Year along with no of days delayed to be given.	Yes

The Specified Officer vide letter dated 21.04.2023 has reported as under:

(a) Export

Details of year-wise export as per the prescribed format:

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From the year 2017-2018 to 2021-2022

(Rs. in Lakhs)

Year/ Period	Figures reported in APR (FOB Value)	Figures as per Softex / Customs Records	Difference, if any	Reason for Difference / Remarks
2017-2018	31561.25	18648.86	12912.39	During the year 2017-2018, we have provided our services within India and payment in Foreign Currency for Rs. 12,888.87 Lakhs. Balance difference of Rs. 23.52 Lakhs is due to exchange rate variation.
2018-2019	33821.65	20259.26	13562.39	During the year 2018-2019, we have provided our services within India and payment in Foreign Currency for Rs. 13721.93 Lakhs. Balance difference of Rs. (159.54) Lakhs is due to exchange rate variation.
2019-2020	28535.66	18598.74	9936.92	During the year 2019-2020, we have provided our services within India and payment in Foreign Currency for Rs. 10100.08 Lakhs. Balance difference of Rs. (163.16) Lakhs is due to exchange rate variation.
2020-2021	37457.95	26249.77	11208.18	During the year 2020-2021, we have provided our services within India and payment in Foreign Currency for Rs. 11109. Balance difference of Rs. 98.86 Lakhs is due to exchange rate variation.
2021-2022	42745.35	31506.84	11238.51	During the year 2020-2021, we have provided our services within India and payment in Foreign Currency for Rs. 11206.98 Lakhs.

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				Balance difference of Rs. 31.53 Lakhs is due to exchange rate variation.
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(b) Import

- (i) (Capital Goods including procurement done on IUT (from SEZ, EOU, STPI, EHTP) basis:

From the year 2017-2018 to 2021-2022

(Rs. in Lakhs)

Year/ Period	Figures as per Revised APR	Figures as per SEZ Online / Customs Records	Difference, if any	Reason for Difference / Remarks
2017-2018	102.22	102.22	Nil	NA
2018-2019	544.35	544.35	Nil	NA
2019-2020	106.90	106.90	Nil	NA
2020-2021	136.10	136.10	Nil	NA
2021-2022	316.30	316.30	Nil	NA

(c) BLUT

(Rs. In Lakhs)

1	Value of BLUT Executed (Duty foregone) (including for CG / Raw Material / Services) Value of Additional BLUT executed TOTAL Duty value of BLUT Executed in Lakhs:	2434.60 18111.61 20,545.60																					
2	Total Duty Foregone on goods & services procured Category Wise: Year Wise	<table> <tr> <th>F.Y.</th><th>Goods Imp. & Ind.</th><th>Services</th></tr> <tr> <td>2017-18</td><td>51.88</td><td>0.00</td></tr> <tr> <td>2018-19</td><td>248.09</td><td>761.37</td></tr> <tr> <td>2019-20</td><td>30.44</td><td>546.67</td></tr> <tr> <td>2020-21</td><td>160.49</td><td>466.15</td></tr> <tr> <td>2021-22</td><td>246.12</td><td>483.54</td></tr> <tr> <td>Total</td><td>737.02</td><td>2257.73</td></tr> </table>	F.Y.	Goods Imp. & Ind.	Services	2017-18	51.88	0.00	2018-19	248.09	761.37	2019-20	30.44	546.67	2020-21	160.49	466.15	2021-22	246.12	483.54	Total	737.02	2257.73
F.Y.	Goods Imp. & Ind.	Services																					
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2018-19	248.09	761.37																					
2019-20	30.44	546.67																					
2020-21	160.49	466.15																					
2021-22	246.12	483.54																					
Total	737.02	2257.73																					
3	Has the Unit procured goods and	No																					

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	<p>or services without having sufficient balance in their BLUT. If yes, Month & Year when the BLUT was exhausted</p> <p>Details of the consignments and Total value of Goods procured without having sufficient or nil balance in BLUT</p>	
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(d)	Employment made as on date (as on end of block period / year up to which monitoring is being done)	As on 31st March, 2022: Man: 2281 Woman: 1425 Total: 3706
(e)	Details of pending Foreign Remittance beyond Permissible period, if any (as on 31.03.2022) To cross-check the same and verify whether necessary permission from AD Bank / RBI has been obtained.	NIL Checked from CA certified APR copy
(f)	Whether all softex has been filed for the said period. If no, details thereof. SO to also check whether unit has obtained Softex condonation from DC office / RBI and if approved, whether they have filed such pending Softex.	Yes
(g)	Whether all Softex has been certified, if so till which month has the same been certified. If not, provide details of the Softex and reasons for pendency.	All the Softex Forms till March, 2022 has been certified.
(h)	Whether unit has filed any request for Cancellation of Softex	No
(i)	Whether any Services provided in DTA / SEZ/EOU/STPI etc. against payment in INR in r/o IT/ITES Unit during the period. If yes, details thereof (year wise details to be provided)	No

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(k)	<p>Has the unit cleared any Capital Goods procured duty free in DTA against payment of Duty, or otherwise?</p> <p>Full details to be provided along with value of assets and duty discharged</p>	<p>Following are the details of removal of capital goods:</p> <p style="text-align: right;">(Rs. In Lakhs)</p> <table border="1" data-bbox="815 264 1369 562"> <thead> <tr> <th>FY</th><th>A.V.</th><th>Duty Payable</th></tr> </thead> <tbody> <tr> <td>2017-18</td><td>1.68</td><td>0.30</td></tr> <tr> <td>2018-19</td><td>2.07</td><td>0.46</td></tr> <tr> <td>2019-20</td><td>71.29</td><td>23.48</td></tr> <tr> <td>2020-21</td><td>4.67</td><td>1.45</td></tr> <tr> <td>2021-22</td><td>5.06</td><td>1.01</td></tr> <tr> <td>Total</td><td>84.77</td><td>26.70</td></tr> </tbody> </table>	FY	A.V.	Duty Payable	2017-18	1.68	0.30	2018-19	2.07	0.46	2019-20	71.29	23.48	2020-21	4.67	1.45	2021-22	5.06	1.01	Total	84.77	26.70
FY	A.V.	Duty Payable																					
2017-18	1.68	0.30																					
2018-19	2.07	0.46																					
2019-20	71.29	23.48																					
2020-21	4.67	1.45																					
2021-22	5.06	1.01																					
Total	84.77	26.70																					
(l)	<p>Is the unit sharing any of their infrastructures with other units or are utilizing infrastructure of another unit in the same or other SEZ?</p> <p>If so, details thereof, including the details of the unit with whom the sharing is being made, and the payment terms</p> <p>If approval for sharing of common infrastructure has been obtained from UAC / DC office, the date of UAC / Approval letter to be indicated</p>	No																					
(m)	Whether all DSPF for services procured during the said monitoring period under consideration has been filed by the unit and whether the same has been processed for approval by the SO Office.	Yes																					
(n)	<p>Whether unit has filed all DTA procurement w.r.t. the goods procured by them during the monitoring period for the relevant period.</p> <p>If no, details thereof</p>	Yes																					
(o)	Details of the request IDs pending for OOC in respect of DTA procurement on the date of submission of monitoring report	No Request ID is pending for OOC.																					
(p)	<p>Has the unit set up any cafeteria / canteen / food court in unit premises?</p> <p>If yes, whether permission from</p>	No, they have set-up only dry pantry with no cooking facility.																					

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	<p>UAC / DC office has been issued, or otherwise office has been issued, or otherwise</p> <p>Whether unit has availed any duty paid goods / services for setting up such facility?</p> <p>If yes, whether unit has discharged such duty / tax benefit availed? details to be given including amount of duty / tax recovered or yet to be recovered</p>	No
(q)	Whether any violation of any of the provisions of law has been noticed / observed by the Specified Officer during the period under monitoring	NA

ADC's observations:

- The unit has achieved NFE of Rs. 128524.36 Lakhs i.e., 81.85% on cumulative basis in last year i.e., 2017-18 of 2nd block period.
- The unit has achieved NFE of Rs. 1,09,702.78 Lakhs i.e., 76.95% on cumulative basis in 4th year i.e., 2021-22 of 3rd Block period.
- As per SO report, the unit has achieved Employment of **3706** employees (Men-2281, Women-1425)
- As per office records and calculations made therein, discrepancies have been noticed in respect of Amortization considered in the respective in APR of FY 2017-18, FY 2018.19 filed by the Unit. If agreed, the unit may be directed to revise their APRs accordingly.
- Approval Committee may like to monitor the performance of the Unit for 5 years i.e. last year of 2 Block period (i.e. 2017-18) and first 4 years of 3rd Block (i.e. FY 2018-19 to FY 2021-22).